

Selection & Constitutional Review Committee

Minutes of a Meeting of the Selection & Constitutional Review Committee held in the Council Chamber, Civic Centre, Tannery Lane, Ashford on the **5th May 2009**

Present:

Cllr Clokie (Chairman);
Cllr. Bartlett (Vice-Chairman);
Cllrs. Davidson, Davison, Goddard, Mrs Hicks, Miss Hodgkinson, Kemp, Mrs Martin, Wells.

In accordance with Procedure Rule 1.2 (iii) Councillor Mrs Hicks attended as Substitute Member for Councillor Mrs Heyes.

Apology:

Cllr. Mrs Heyes.

Also Present:

Chief Executive, Head of Legal & Democratic Services, Senior Member Services & Scrutiny Support Officer.

545 Minutes

Resolved:

That the Minutes of the meeting of this Committee held on the 5th March 2009 be approved and confirmed as a correct record.

546 Local Government and Public Involvement in Health Act 2007 – Councillor Call for Action and New Scrutiny Functions

The report provided an overview of the principal new functions for scrutiny arising from the Local Government and Public Involvement in Health Act 2007 and the Police and Justice Act 2006 and advised of the need to amend the Terms of Reference of the Overview & Scrutiny Committee to take account of these changes, together with other consequential changes to the Council's Constitution.

A Member said he had concerns about the ability of the County Council to set up Joint Overview & Scrutiny Committees with the Districts. In his view there was a need to proceed with caution as other Joint Committees set up by the County Council had not involved equal working. The Leader said he viewed this more positively as it was giving the Districts a voice and a vote on issues which they may previously not have had. There was a requirement for the County Council, and other partners, to make information available to a District's Overview & Scrutiny

Committee in relation to targets within the Local Area Agreement as well as other information which could help the work of the Overview & Scrutiny Committee more generally.

Recommended:

- That (i) the Overview & Scrutiny Committee's Terms of Reference be amended to include responsibility for considering "Councillor Call for Action" under the Local Government and Public Involvement in Health Act 2007.
- (ii) the Overview & Scrutiny Committee be designated as the Committee responsible for Crime and Disorder issues under the Police and Justice Act 2006 and the Terms of Reference be amended to reflect this.
- (iii) The Head of Legal & Democratic Services report to a future meeting of the Selection & Constitutional Review Committee and the Overview & Scrutiny Committee with a suggested protocol for Members regarding the handling of "Councillor Calls for Action".

547 Background and Principles of Political Balance and Administrative Structure

The Head of Legal & Democratic Services presented the Political Balance for the Authority and sought to agree a number of other constitutional matters which needed to be recommended to the Annual Meeting of the Council on the 14th May 2009.

Recommended:

- That (i) the Political Balance of the Authority as contained in Appendix A to these Minutes be adopted, subject to the Council agreeing that the requirements of the Political Balance Regulations be not applied to the Membership of the Appeals and the Audit Committee and the Sub-Committee of the Licensing and Health & Safety Committee established under the Licensing Act 2003 and Gambling Act 2005.
- (ii) the size of the Executive be seven Members, i.e. a Leader and six Portfolio Holders.
- (iii) the split of functions of Executive Members be as set out below: -
- Leader of the Council
 - Resource Management and Control
 - Cultural Services
 - Development, Partnerships and Personnel
 - Environmental Services and IT
 - Housing, Property and Corporate Governance

**Communications, Parking & Licensing, Customer Services and
Community Safety**

- (iv) **the following Committees be constituted for the 2009/10 Municipal Year as detailed in Part 3 of the Constitution:**

**Audit
Planning
Overview and Scrutiny
Selection and Constitutional Review
Licensing and Health & Safety
Appointments
Appeals
Standards (including an Assessment Panel; a Hearings Panel and
a Review Panel)
Joint Arrangements – Joint Transportation Board**

NB: Details of Members appointed to Membership of each Committee etc by Group Leaders is shown at Appendix B to these Minutes. Note: This will be subject to amendments from Group Leaders.

- (v) **the Council appoint the Chairmen and Vice Chairmen for each Committee etc as shown in Appendix B.**
- (vi) **the Scheme of Executive and Council Delegations as set out in Part 3 of the Constitution be reaffirmed.**
- (vii) **the intention of the Executive to reconstitute the Forums and Groups as listed in Part 3 Appendix 2 to the Constitution be noted.**

548 Representatives on Outside Bodies/Organisations

The report of the Head of Legal & Democratic Services gave details of those organisations or outside bodies to which the Council appointed or nominated representatives, and the names of the Members of the Council and others who currently served in this capacity. Details of attendance by this Council's appointed representatives at meetings of the organisations during the past year (where known) and retirement dates were also shown. The covering report also provided additional information about the Ashford Almshouses and Parochial Charities; the Julie Rose Stadium Board; River Stour Internal Drainage Board; and South East England Councils (formerly known as SEERA).

Resolved:

That the names of the persons to be appointed or nominated as Members or Substitute Members (as the case may be) to the organisations listed in Appendix C to these Minutes be agreed.

549 Annual Meeting – Order of Proceedings

The Committee considered the Order of Proceedings for the Annual Meeting of the Council including the movers and seconders of the Mayor, Deputy Mayor and the vote of thanks to the retiring Mayor. The Committee also discussed which Members would be the movers and seconders for the Election of the Leader of the Council, Deputy Leader of the Council and the Executive Members.

Resolved:

That the Head of Legal & Democratic Services prepare the Order of Proceedings for the Annual Meeting of the Council on the basis of the advice of this Committee.

DWS

Queries concerning these Minutes? Please contact Danny Sheppard:
Telephone: 01233 330349 Email: danny.sheppard@ashford.gov.uk
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APPENDIX A
(Minute No. 547/5/09 refers)

THE POLITICAL BALANCE CALCULATION
FINAL ARRANGEMENTS
MAY 2009

A.1 All Committees to which balance applies

	Committee	Seats/Committee		<i>Total Seats</i>
1 x 19	Overview and Scrutiny	19	=	19
1 x 14	Planning	14	=	14
1 x 13	Licensing and Health & Safety	13	=	13
1 x 12	Selection	12	=	12
1 x 8	Audit	8	=	8
1 x 5	Appointments	5	=	5
			Total	<u>71</u>

B. Percentage of group in relation to total membership of the authority

43 members =		%
28 Conservative	=	65.11627
8 Liberal Democrat	=	18.60465
3 Ashford Independent	=	6.9767441
2 Labour	=	4.65116
2 Independent	=	4.65116
		<u>99.99998</u>

C.1 Allocation of Seats on Committees in proportion to Group strength

<i>Committee</i>	Con	LD	AI	Lab	Ind	Total
1 x 19 O&S	12	4	1	1	1	19
1 x 14 Planning	9	2	1	1	1	14
1 x 12 Selection	8	2	1	*1	0	12
1 x 13 Licensing, Health & Safety	8	2	1	1	1	13
1 x 8 Audit	5	1	1	0	**1	8
1 x 5 Appointments	3	1	1***	0	0	5
Totals	45 (46.232551)	12 (13)** (13.209301)	6*** (4.9534883)	4* (3.3023236)	4 (3)** (3.3023236)	71

NB: During the rounding up and down of the percentage figures, it was not possible to achieve overall balance, and

- * 1. The Labour Group took the available seat to them and the Independent Group on the Selection & Constitutional Review Committee.
- ** 2. The Group Leaders wished to retain one of the Independent Members on the Audit Committee (in line with the previous arrangement) to draw upon his previous experience as a Local Authority Auditor. The Liberal Democrat Group gifted a seat on the Audit Committee to the Independent Group to enable this arrangement to continue to apply.
- *** 3. The Ashford Independent Group needed to gift one seat to the Conservative Group. A seat on the Appointments Committee was offered, however the Leader of the Conservative Group was happy for the Ashford Independent Group to keep this seat.

C.2 Allocation of seats on all ordinary Committees to achieve overall proportionality

Political Group entitlement in relation to all seats: 71

Conservative	46.232551	=	46	
Liberal Democrat	13.209301	=	13	
Ashford Independent	4.9534883	=	5	
Labour	3.3023236	=	3)
Independent	3.3023236	=	3) +1
between them				

Total 71

D. Committees to which balance will not apply either as a direct result of statute or the Council agreeing, i.e. no member votes against this arrangement, on each occasion the Council adopts a revised political balance for the Authority.

*1 x 15	Appeals	3 Members per meeting drawn on rota from a panel of 15 Members	=	15
*1 x 13	Licensing Health & Safety	3 Members per meeting drawn on rota from a panel of 13 Members	=	13
+1 x 5	Standards	(Special arrangements apply as to the Membership of this Committee) ◇See note below re Sub-Committees	=	5
° 1 x 15	Community Partnership Groups		=	15
° 1 x 19	Policy Advisory Group		=	19
× 1 x 7	Joint Transportation Board		=	7
° 1 x 7	Local Development Framework Task Group		=	7
				71
			TOTAL	71

* Council's choice as to whether balance will apply to this Committee. **This may only happen if no member votes against this arrangement.**

+ Balance disapplied by statute.

◇ The Head of Legal & Democratic Services has been given delegated authority to set up an Assessment Panel, a Review Panel and a Hearings Panel, each comprised of 3 Members. All members will be drawn from those on the Standards Committee. Balance is, however, disapplied by statute.

° Balance does not apply to Groups.

× Due to the Joint Arrangements and the manner in which seats are allocated by the Kent County Council, it is impossible to have a balanced allocation of seats.

Committee	Con	LD	AI	Lab	Ind	Total
* 1 x 15 Appeals	9 (9.7674405)	3 (2.7906975)	1 (1.395348)	1 (0.697674)	1 (0.697674)	15
+ 1 x 13 Licensing Health & Safety	8 (8.4651151)	2 (2.4186045)	1 (0.9069767)	1 (0.6046508)	1 (0.6046508)	13
+1 x 5 Standards	3 (3.2558135)	1 (0.9302325)	1 (0.3488372)	0 (0.232558)	0 (0.232558)	5
**1 x 15 Community Partnership Group	10 (9.7674405)	3 (2.7906975)	1 (1.0465116)	1 (0.697674)	0 (0.697674)	15
1 x 19 Policy Advisory Group	12 (12.372091)	4 (3.5348835)	1 (1.3255813)	1 (0.8837204)	1 (0.8837204)	19
^x1 x 7 Joint Transportation	5 (4.5581389)	1 (1.3023255)	1 (0.488372)	0 (0.3255812)	0 (0.3255812)	7
^x1 x 7 Local Development Framework Task Group	5 (4.5581389)	1 (1.3023255)	1 (0.488372)	0 (0.3255812)	0 (0.3255812)	7
Total						81

* + That the requirements of the 'Political Balance' regulations be not applied to the membership of the Appeals and the Licensing and Health & Safety Committee. The Independent Group took the one seat available between their Group and the Labour Group on the Licensing and Health & Safety Committee. The Conservative Group also gifted a seat on the Appeals Committee to allow for all Groups to be represented on that Committee.

** The Labour Group took the one seat available between their Group and the Independent Group.

APPENDIX B

SELECTION AND CONSTITUTIONAL REVIEW COMMITTEE

5TH MAY 2009

**MEMBERSHIP OF COMMITTEES, GROUPS AND FORUMS,
INCLUDING CHAIRMEN AND VICE-CHAIRMEN**

Changes to Committee membership are shown "struck through" with the proposed new Member in brackets.

Overview and Scrutiny Committee (19 members)

Conservative	Liberal Democrat	Ashford Independent	Labour	Independent
(12)	(4)	(1)	(1)	(1)
Ayres	Davidson (CH)	Davison (VC)	Naughton	Smith
Mrs Bell	Mrs Hawes			
Ellison	Koowaree			
(Link)				
French	Packham			
Goddard				
Mrs Heyes				
Mrs Hicks				
Miss Hodgkinson				
Howard				
Mrs Hutchinson				
(Mrs Martin)				
Wallace				
Wedgbury				

Audit Committee (8 Members)

Conservative	Liberal Democrat	Ashford Independent	Labour	Independent
(5)	(1*)	(1)	(0)	(1*)
Mrs Bell	Koowaree	Mrs Laughton		Smith
(Link)				
Ellison (VC)				
Honey				
Taylor				
Wallace (CH)				

* The Liberal Democrat Group has gifted one of their seats to the Independent Group

Planning Committee (14 Members) (plus 1 ex officio)

Conservative	Liberal Democrat	Ashford Independent	Labour	Independent
(9)	(2)	(1)	(1)	(1)
Mrs Blanford	Norris	Davison	Wells	Smith
Burgess	Packham			
Clarkson				
Clokie (EO)				
French				
Heyes				
Mrs Hicks				
Mrs Hutchinson				
Mrs Marriott				
(CH)				
Wedgbury (VC)				

Selection & Constitutional Review Committee (12 Members)

Conservative	Liberal Democrat	Ashford Independent	Labour	Independent
(8)	(2)	(1)	(1)	(0)
Bartlett (VC)	Bradberry	Davison	Wells	
Clokie (CH)	Davidson			
Ayres				
Goddard				
Mrs Heyes				
Miss Hodgkinson				
Kemp				
Mrs Martin				

***Licensing And Health And Safety Committee (13 Members)**

Conservative	Liberal Democrat	Ashford Independent	Labour	Independent
(8)	(2)	(1)	(1)	(1)
Mrs Bell	Mrs Heaton	Woodford	Naughton	Holland
Mrs Blanford	Norris			
Ellison				
Feacey (VC)				
Goddard (CH)				
Kemp				
Link				
Mrs Martin				

Appointments Committee (5 members)

Conservative	Liberal Democrat	Ashford Independent	Labour	Independent
(3)	(1)	(1)	(0)	(0)
Clokie (CH)	Davidson	Mrs Laughton	Wells (invited non voting Member)	Smith (invited non voting Member)
Kemp (Bartlett)				
Taylor				

Appeals (15 Members – 3 members to be drawn per meeting)

Conservative	Liberal Democrat	Ashford Independent	Labour	Independent
(9)	(3)	(1)	(1*)	(1)
Ayres	Bradberry	Woodford	Wells	Holland
Mrs Bell	Cowley			
Ellison	Norris			
Goddard				
Mrs Hicks				
Mrs Hutchinson				
Taylor				
Wedgbury				

* The Conservative Group has gifted one of their seats to the Labour Group

Standards Committee (5 members)

Conservative	Liberal Democrat	Ashford Independent	Labour	Independent
(3)	(1)	(1)	(0)	(0)
Mrs Blanford	Mrs Hawes (VC)	Mrs Laughton		
Honey				
Wood				

Policy Advisory Group (19 Members)

Conservative	Liberal Democrat	Ashford Independent	Labour	Independent
(12)	(4)	(1)	(1)	(1)
Mrs Bell	Bradberry	Mrs Laughton	Wells	Holland
Burgess (VC)	Cowley			
Ellison	Mrs Heaton			
French	Packham			
Heyes				
Mrs Heyes				
Miss Hodgkinson				
Honey				
Howard				
Mrs Martin				
Taylor (CH)				
Wallace				

Joint Transportation Board (7 members plus Portfolio Holder covering Parking and Engineering Services (non-voting) and the Chairman of the Transport Forum (ex-officio))

Conservative	Liberal Democrat	Ashford Independent	Labour	Independent
(5)	(1)	(1)	(0)	(0)
Mrs Blanford	Cowley	Woodford		
Burgess (CH)				
Clarkson				
Clokie				
Wedgbury				
Claughton (PH)				
(Non Voting)				
Chairman of				
Transport Forum				
(EO)				

Community Grants Panel (4 members)

Conservative	Liberal Democrat	Ashford Independent	Labour	Independent
(1) Mrs Hutchinson	(1) Norris (VC)	(1) Mrs Laughton	(1) Wells	(0)

Joint Consultative Committee (6 members)

Conservative	Liberal Democrat	Ashford Independent	Labour	Independent
(2) Clokie Kemp (CH)	(1) Packham (Cowley)	(1) Woodford	(1) Naughton	(1) Smith

Nature Conservation Forum (6 members including Portfolio Holder for Environmental Services)

Conservative	Liberal Democrat	Ashford Independent	Labour	Independent
(3) Bell (PH) Mrs Martin Wedgbury (CH)	(1) Mrs Hawes	(1) Woodford	(1) Naughton	(0)

Community Partnership Group (15 Members)

Conservative	Liberal Democrat	Ashford Independent	Labour	Independent
(10) Mrs Blanford Clokie Heyes (CH) Mrs Heyes Honey (VC) Howard Mrs Hutchinson Kemp Mrs Martin Wedgbury	(3) Mrs Heaton Packham	(1) Mrs Laughton	(1) Wells	(0)

Parish Forum (6 members including the Portfolio Holder for Parishing/Forums)

Conservative	Liberal Democrat	Ashford Independent	Labour	Independent
(2)	(2)	(1)	(1)	(0)
Cloughton Clokie (CH)	Davidson	Davison	Wells	Smith

Transport Forum (7 members including the Portfolio Holder covering Parking/Engineering Services)

Conservative	Liberal Democrat	Ashford Independent	Labour	Independent
(4)	(1)	(1)	(1)	(0)
Cloughton (PH) Goddard Heyes (CH) Wedgbury	Cowley (VC)	Woodford	Wells	

Member Training Panel (8 Members)

Conservative	Liberal Democrat	Ashford Independent	Labour	Independent
(2)	(2)	(2)	(1)	(1)
Clarkson Taylor	Mrs Heaton Koowaree (CH)	Mrs Loughton Woodford	Wells	Holland (VC)

Local Development Framework Task Group (7 Members)

Conservative	Liberal Democrat	Ashford Independent	Labour	Independent
(5)	(1)	(1)	(0)	(0)
Burgess (CH) Heyes Honey Mrs Marriott (VC) Wood	Cowley (Packham)	Davison		

Parish Council Review and Polling District Review Task Group (10 Members)

Conservative	Liberal Democrat	Ashford Independent	Labour	Independent
(6)	(2)	(1)	(1)	(0)
Mrs Bell	Bradberry	Davison	Wells	
Clokie	Packham			
Goddard				
Mrs Marriott				
Wedgbury				
Wood				

APPENDIX C
Minute No. 548/5/09 refers

ASHFORD BOROUGH COUNCIL

APPOINTMENT/NOMINATION TO OUTSIDE BODIES/ORGANISATIONS

NAME OF BODY	NEW REPRESENTATIVES/ NOMINEES	RETIREMENT DATE (UNLESS OTHERWISE STATED – ANNUAL MEETING 2009)
Action With Communities in Rural Kent	Cllr Mrs Blanford Substitute: Cllr Bradberry	
Alzheimer's Society – Ashford and Shepway Branch	Cllr Ayres	
Ashford Almshouses Charity	Cllr Howard Cllr Koowaree Cllr Cloughton Cllr Feacey	3 year period expiring 30/11/10 5 year period expiring 31/5/14
Ashford Choral Society	The Mayor – President	Ongoing
Ashford Community Arts Trust	Portfolio Holder for Cultural Services	Ongoing
Ashford Crime & Disorder Reduction Partnership	Portfolio Holder for Communications, Parking/Licensing Customer Services and Community Safety Cllr Koowaree	Ongoing
Ashford Federation of the Arts	Cllr Mrs Heaton	
Ashford's Future Delivery Board	Leader of the Council Chief Executive Observer: Cllr Wells	Ongoing
Ashford's Future SPV Board	Cllr Bartlett Alternative: Leader of the Council	
Ashford Home Improvement Agency Support Group	Cllr Norris	
Ashford Leisure Trust	Cllr Wallace	

NAME OF BODY	NEW REPRESENTATIVES/ NOMINEES	RETIREMENT DATE (UNLESS OTHERWISE STATED – ANNUAL MEETING 2009)
Ashford Mediation Service – Management Committee	Cllr Mrs Hawes Patron: The Mayor	
Ashford (Kent) Old People’s Welfare Committee	Cllrs Kemp Koowaree Mrs Laughton	
Ashford Parochial Charities	Cllr Howard Cllr Koowaree Cllr Heyes Cllr Kemp	3 year period expiring 30/11/10 5 year period expiring 31/5/14
Ashford Sure Start (Fifth Wave) Partnership	Cllr Naughton	
Ashford Twinning Association (Bad Münstereifel and Fougères)	The Mayor	Ongoing
Ashford Twinning Association (Member Champion)	Cllr Howard	
Ashford Youth Centres Trustees	Cllr Mrs Hutchinson	
Ashford Youth Forum Trustees	Cllr Mrs Hutchinson	
Ashford Winkle Club	The Mayor (Honorary Member)	Ongoing
Bockhanger Community Trust	Cllr Claughton	
Channel Corridor Partnership	Leader of the Council Chief Executive	Ongoing
Citizens’ Advice Bureau Ashford Branch Management Committee	Cllrs Ellison (Voting) Cllr Mrs Heaton (Non Voting)	
Citizens Rights for Older People	Cllr Davidson	
Downland Housing Association (East) Tenant Consultative Panel	Cllr Wells	
Dungeness Power Station Site Stakeholder Group	Cllr Naughton	

NAME OF BODY	NEW REPRESENTATIVES/ NOMINEES	RETIREMENT DATE (UNLESS OTHERWISE STATED – ANNUAL MEETING 2009)
East Kent Joint Arrangements Committee	Cllr Clokie Cllr Wood	
East Kent Joint Scrutiny Committee	Cllr Burgess Cllr Packham Cllr Taylor	
East Kent NHS Foundation Trust Board	Cllr Kemp	
Elwick Club	Mayor & Mayoress (Honorary Members)	Ongoing
Headcorn Aerodrome Consultative Committee	Member from the Weald North Ward (Cllr Ellison)	Ongoing
High Level Forum	Leader of the Council Substitute: Deputy Leader of the Council	Ongoing
High Weald (AONB) Joint Advisory Group	Cllr Taylor Substitute: Cllr Packham	
Home-Start, Ashford: Management Committee	Cllr Goddard	
Hopewell Twinning Association (Member Champion)	Cllr Howard	
Julie Rose Stadium Board	Cllr Davidson Cllr Ellison	
Kennington Parochial Charities (Two Nominative Trustees)	Cllr Kemp Mrs N Smyth	Annual Meeting 2012 (4 year period) Annual Meeting 2010 (2 year period)
Kent County Constabulary Briefings	Cllrs Holland Link Naughton Packham	
Kent County Forum for Sport	Portfolio Holder – Cultural Services and Cultural Projects Manager	Ongoing
Kent County Playing Fields Association	Cllr Clarkson	

NAME OF BODY	NEW REPRESENTATIVES/ NOMINEES	RETIREMENT DATE (UNLESS OTHERWISE STATED – ANNUAL MEETING 2009)
Kent Downs (AONB) Joint Advisory Committee and Executive Committee	Cllr Mrs Marriott Substitute: Cllr Woodford	
Kent Education Local Member Briefings	Cllrs Clokie Davidson Mrs Laughton Wells	
Kent Transport Board	Cllr Burgess Substitute: Cllr Kemp	
Leaders/Chief Executive Forum (formerly KALA)	Leader of the Council Chief Executive	Ongoing
Local Government Association General Assembly Urban Commission Rural Commission	Leader of the Council Deputy Leader of the Council Cllr Mrs Blanford Substitute: Leader of the Council	Ongoing Ongoing Ongoing
Local Strategic Partnership	Leader of the Council Chief Executive Observers: Cllr Davison Cllr Mrs Hutchinson Cllr Wells	Ongoing
Mid Kent Downs (AONB) Advisory Group	Cllr Mrs Blanford Substitute: Cllr Mrs Hawes	
National Council on Inland Transport – Executive Committee	Cllr Cowley	
National Parking & Adjudication Service – Joint Committee	Portfolio Holder for Communications, Parking/Licensing Customer Services and Community Safety Substitute: Cllr Bartlett	
Relate East Kent (Marriage Guidance Council)	Cllr Ellison	

NAME OF BODY	NEW REPRESENTATIVES/ NOMINEES	RETIREMENT DATE (UNLESS OTHERWISE STATED – ANNUAL MEETING 2009)
River Stour Internal Drainage Board	Cllrs Mrs Martin Naughton Woodford Mr I Cooling Mr P Howard	
Romney Marshes Area Internal Drainage Board	Cllr Davison 2007-2009 (sub 2009-2011) Cllr Hicks 2009-2011 (sub 2007-2009)	
Rural Development Area – Strategic Panel	Portfolio Holder – Cultural Services Substitute: Cllr Mrs Marriott	Ongoing
Sandyacres Trust	Cllr Wallace	
Sargent Cancer Care for Children	The Mayor (Patron)	Ongoing
Singleton Environment Centre Management Advisory Board	Cllr Miss Hodgkinson	Annual Meeting 2011 (3 year period)
South Ashford Youth Club – Management Committee	Cllr Davidson	
South East Employers	Cllr Kemp Substitute: Cllr Bartlett	
South East England Councils	Leader of the Council Substitute: Cllr Kemp	Ongoing
Supporting People Commissioning Body	Portfolio Holder for Housing, Property & Corporate Governance Substitute: Head of Housing	Ongoing
Tourism South East - Quarterly Forum and Annual Meeting	Cllr Mrs Hutchinson Substitute: Cllr Kemp	

NAME OF BODY	NEW REPRESENTATIVES/ NOMINEES	RETIREMENT DATE (UNLESS OTHERWISE STATED – ANNUAL MEETING 2009)
Town Centre Partnership: Environment Working Group Management Board Marketing & Promotions Working Group Transport Working Group	Cllr Goddard Substitute: Cllr Mrs Hawes Chief Executive Leader of the Council Cllr Davison Substitute: Cllr Packham Cllr Heyes Substitute: Cllr Packham	Ongoing
Tenterden Folk Day Trust	Cllr Goddard	
Tenterden Leisure Centre Trust	Cllr Mrs Hutchinson	
Volunteering Ashford	Cllr Feacey	
Willesborough Charities – Nomination of Two Trustees	Cllr Davidson Cllr Smith	
Willesborough Windmill Trust Limited	Cllr Davidson	
Wye Rural Museum Trust	Mr Farrant	May 2012